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MEMORANDUM

TO: Distribution

RECOMMENDED BY: Tom Varughese, Director
Office of Engineering and Construction

REVIEWED BY: Simon Taylor, Deputy Chief Engineer
Division of Planning and Engineering

APPROVED BY: Paul Shank, Chief Engineer
Division of Planning and Engineering

DATE: January 31, 2017

SUBJECT: Design Standards Supplement DST-17-01
Partnering Requirements During Construction

Three handwritten signatures in blue ink are shown, each on a horizontal line. The first signature is 'Tom Varughese'. The second signature is 'S. R. Taylor'. The third signature is 'Paul Shank'.

Effective immediately, the following modifications shall be made to the MAA Design Standards Manual, dated April 2016:

Insert new Item 1.5, Partnering Requirements During Construction

All projects with a construction cost estimate of \$10,000,000 or more shall require "Partnering" during construction. The Partnering shall involve representatives from the design consultants, the program manager, the construction manager, the contractor, and the MAA.

The intent of this program is to initiate project culture change by developing team goals, assess overall project tasks and manage conflict resolution expeditiously. The consultants must identify and incorporate the fee associated with participating in partnering during construction in their design fee proposal under their Phase III services.

The consultants shall also incorporate the appropriate specifications and requirements in all construction contract specifications which have a construction cost estimate of \$10,000,000 or more, requiring the contractor to engage in "Partnering" sessions and activities as required and scheduled by MAA or its representative.

Consultants listed herein are required to distribute this design standard to their respective staff and subconsultants.

If you believe the attached design standards conflict with any other codes or regulations, or if you should have any questions regarding this matter, please contact the Director, Office of Engineering and Construction 410-859-7093.

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